

**EAST TROY COMMUNITY SCHOOL DISTRICT
BOARD OF EDUCATION
Regular Meeting Minutes – December 9, 2013**

The East Troy Community School District Board met in regular session on December 9, 2013. The meeting was called to order by President, Dawn Buchholtz at 7:01 p.m. followed by the Pledge of Allegiance. Board members present were Ted Zess, Murry Mitten, Martha Bresler, Mike Zei and Dawn Buchholtz. Also present were Kathy Zwirgzdas, administrators, two guests and one reporter.

Dawn Buchholtz read the open meeting statement indicating that the meeting is open to the public as required by state statute and that notice of the meeting had been sent to the media and/or posted.

IV. APPROVAL OF AGENDA AS POSTED

A motion was made by Mike Zei and seconded by Murry Mitten for approval of the agenda. Motion carried unanimously. A motion was made by Ted Zess and seconded by Mike Zei for approval of the amended agenda. Motion carried unanimously.

V. APPROVAL OF MINUTES ON NOVEMBER 11, 2013 REGULAR BOARD MEETING, MINUTES OF NOVEMBER 4, 2013 AND NOVEMBER 14, 2013 SPECIAL BOARD MEETING

A motion was made by Mike Zei and seconded by Martha Bresler to approve the minutes of the November 11, 2013 regular Board meeting, minutes of November 4, 2013, November 7, 2013 and November 14, 2013 special Board meetings. Motion carried unanimously.

VI. PUBLIC PARTICIPATION PER BOARD POLICY

No items submitted.

VIII. ADMINISTRATIVE REPORTS

A. District Administrator Report:

- i. Kathy Zwirgzdas read a prepared memo from Dr. Chris Hibner concerning School Board candidacy.
- ii. Kathy Zwirgzdas briefly summarized a memo from Dr. Chris Hibner concerning East Troy open enrollment history including open enrollment exceptions.

- iii. Maggie Lohmann presented on PBIS implementation throughout the East Troy Community School District.
- iv. Justin Modrak joined the meeting via video chat (Skype) and presented on network improvement recommendations and gave a District technology update.
- B. Business Manager Report: None.
- C. Director of Instruction Report:
 - i. Amy Foszpanczyk joined the meeting via video chat (Skype) and reviewed current high school graduation requirements and how they align with the State increasing requirements.
 - ii. Amy Foszpanczyk recapped a recent professional development date and classes offered during the in-service that emphasized increased student engagement and improved student achievement.
- D. Student Representative Report: No report submitted.
- E. School Board President's Report: Martha Bresler summarized the Student Learning Subcommittee meeting and that the main item of discussion was extending current PBIS programming into the community.

IX. FINANCIAL REPORT

A motion was made by Martha Bresler and seconded by Mike Zei to approve the October 2013 payments in the amount of \$1,543,540.95 and receipts in the amount of \$98,986.03 as reflected on the financial statements. Motion carried unanimously.

X. DISCUSSION/ACTION ITEMS

- A. Set Date for a Special Board Meeting Pertaining to Referendum Working Session: A motion was made by Mike Zei and seconded by Murry Mitten to have a special Board meeting pertaining to referendum working session on December 12, 2013 at 5:30. Motion carried unanimously.
- B. Preliminary District Technology Plan to be Submitted to DPI: Tami Bartoli, Amy Foszpanczyk and Dr. Chris Hibner joined the meeting via video chat (Skype) and presented and discussed a preliminary District technology plan to be submitted to DPI. A motion was made by Ted Zess and seconded by Mike Zei to approve the preliminary District technology plan as presented. Motion carried unanimously.
- C. Acceptance of Donation: A motion was made by Ted Zess and seconded by Mike Zei to graciously accept a \$500 grant from Exxon/Mobil to be used in the area of Math and/or Science at Prairie View. Motion carried unanimously.

- D. Class Size Report: Lindsey Harris, Peter Syens and Rick Penniston reported on class sizes in their respective buildings (Leona Doubek Elementary, Middle School, High School), the Board reviewed a prepared report on Prairie View Elementary and Kate Harder discussed Early Childhood programming.
- E. Notice of Election for School Board: Kathy Zwirgzdas read the official Notice of Election for School Board.
- F. Employee Request for Leave of Absence: Item moved to executive session.
- G. Open Enrollment Request: Item moved to executive session.

XI. POLICY REVIEW AND DEVELOPMENT:

- A. The School Board discussed and reviewed the second reading of Board Policy 553 – Retirement Benefits.
- B. The School Board discussed and reviewed the first reading of Board Policy 551– Leaves.

XII. COMMUNICATIONS/ANNOUNCEMENTS

Kathy Zwirgzdas brought attention to the Board members of information included in the Board packet, including news articles, Smarter Balanced assessment information and tax levy information.

XIII. BOARD OF EDUCATION – FUTURE ITEMS:

No items submitted.

XIV. ADJOURN TO EXECUTIVE SESSION

A motion was made by Ted Zess and seconded by Mike Zei to adjourn to executive session for discussion of employee request for leave of absence and open enrollment request as provided under 19.85 (1) (c). Ted Zess, aye; Murry Mitten, aye; Mike Zei, aye; Martha Bresler, aye; Dawn Buchholtz, aye. Motion carried unanimously. Meeting adjourned at 9:05 p.m.

XV. RECONVENE TO OPEN SESSION

A motion was made by Murry Mitten and seconded by Ted Zess to reconvene to open session at 9:23 p.m. Ted Zess, aye; Murry Mitten, aye; Mike Zei, aye; Martha Bresler, aye. Dawn Buchholtz, aye. Motion carried unanimously.

A motion was made by Murry Mitten and seconded by Martha Bresler to approve an employee's leave of absence from January 1, 2014 through June 13, 2014 based on the appropriation of a substitute. Motion carried unanimously.

A motion was made by Murry Mitten and seconded by Mike Zei to approve open enrollment exceptions. Motion carried unanimously.

A motion was made by Ted Zess and seconded by Murry Mitten to adjourn. Motion carried unanimously. Meeting adjourned at 9:25 p.m.

Respectfully submitted,
Mike Zei